



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

**JEFFREY D. GUNZENHAUSER, M.D., M.P.H.**  
Interim Health Officer

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May 5, 2015

TO: Each Supervisor  
FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO  
EXECUTE AN AFFILIATION AGREEMENT WITH CHARLES R. DREW  
UNIVERSITY**

This is to notify you that I am exercising the delegated authority approved by your Board on December 14, 2010, to enter into Affiliation Agreements with public and private educational institutions, as needed, subject to review and approval by County Counsel and the Chief Executive Office (CEO) Risk Management (RM) Operations.

Under this authority, I will execute an Affiliation Agreement with Charles R. Drew University that will allow nursing students to receive training under the guidance of a university instructor in Department of Public Health (DPH) facilities. The term of the agreement will be effective on the date of execution by both parties through June 30, 2020. There is no monetary obligation between DPH and Charles R. Drew University.

County Counsel and CEO RM have reviewed and approved the agreement as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:jc  
DA #03127

c: Interim Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors